**NOTICE OF TITLE ACCEPTANCE**

**C E R T I FI C A T I O N**

The undersigned members comprising the panel for oral examination hereby approve the Research Project entitled **E-Recruit: An Online Recruitment System for Insurance and Investment Agency in Mindoro** including its team members composed of Lester M. Caibal, Jandel L. Escalera, Jef Ramos.

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| --- | --- |
| EPIE F. CUSTODIO, *PhD* | |
| **IT Research Methods, *Instructor*** | |
| FIDEL C. ROMASANTA, MIT | KRISTIANNE ALEZA MARIE L. JAVIER, MSIT |
| **Panelist** | **Panelist** |
|  | |
|  | |
| EPIE F. CUSTODIO, *DIT* | |
| **Program Chair, BSIT** | |
| LEONEL C. MENDOZA | |
| **Coordinator for Research, MinSU Calapan Campus** | |
|  | |
| JOHN EDGAR S. ANTHONY, *MSIT* | |
| **Dean, College of Computer Studies** | |

**MAJOR FEATURES:**

* **Applicant Management**

- Manage Candidate Information

- Resume and Document Upload

- Interview Scheduling

- Candidate Communication (Email, SMS)

- Application Status Tracking

- Candidate Evaluation and Rating

- Onboarding Process

* **Recruiter and Team Collaboration**

- Assign Recruiters to Vacancies

- Collaborative Candidate Evaluation

- Communication History with Candidates

- Messaging and Notifications

- Shared Candidate Notes and Feedback

* **Reporting and Analytics**

- Generate Recruitment Reports

- Analytics on Recruitment Pipeline

- Candidate Source Tracking

* **Compliance and Documentation**

- Data Privacy Compliance

- Document Storage and Management

- Compliance Reporting

* **Communication and Notification**

- Automated Interview Reminders

- Status Updates to Candidates

- Email and SMS Communication

* **Portal for Applicants**

- User-Friendly Application Process

- Search and Filtering

- Application Tracking for Candidates

- User Accounts for Applicants

**FUNCTIONAL REQUIREMENTS:**

* **ADMIN**  
  - Authentication  
  - Password Management  
  - Dashboard  
  - Agents and Applicant Management  
  - Data Review  
  - Confirmation  
  - Analytics And Reporting  
  - Document Download  
  - Notification System  
  - Search And Filter
* **AGENTS**  
  - Agents Authentication  
  - Agent's Log In  
  - Dashboard and Recruitment Matrix  
  - Application Data Access  
  - Message System  
  - Agents Account Management  
  - Notification System  
  - Search and Filter  
  - Ranking
* **APPLICANT**  
  - Users Registration  
  - User Authentication  
  - Application Form  
  - Document Upload  
  - Financial Adviser Selection  
  - Application Modification  
  - Message System  
  - Application Submission  
  - Notification System

**PANEL’S SUGGESTIONS:**

* **SIR JOHN EDGAR S. ANTHONY**
* Qr code, data visualization, feedback, chatbot, real time commutation, SMS/email, and Sentiment Analysis.

**SIR JOHN EDGAR S. ANTHONY – Dean of CCS**

*(Leave this part for the comments and suggestions of our dean)*

**SIR LEONEL C. MENDOZA – Coordinator for Research, MinSU-Calapan**

*(Leave this part for the comments and suggestions of our coordinator for research)*